

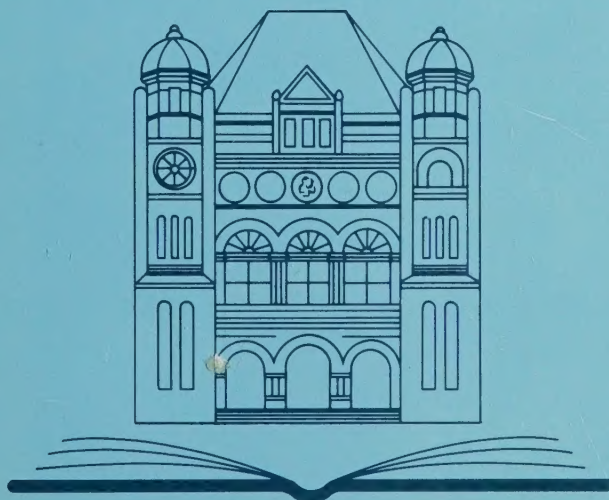
CALL NO.
CA20N
XL 11
-1990
C108A

GOVT

Government
Publications

THE EVOLUTION OF
THE OFFICE OF THE ASSEMBLY

Current Issue Paper 108



**ONTARIO LEGISLATIVE LIBRARY
BIBLIOTHÈQUE DE L'ASSEMBLÉE
LÉGISLATIVE DE L'ONTARIO**

CA20N
XL11
-1990
C108A

Government
Publications

THE EVOLUTION OF
THE OFFICE OF THE ASSEMBLY

Current Issue Paper 108



**ONTARIO LEGISLATIVE LIBRARY
BIBLIOTHÈQUE DE L'ASSEMBLÉE
LÉGISLATIVE DE L'ONTARIO**



Ontario
Legislative
Library



Bibliothèque de
l'Assemblée législative
de l'Ontario

Legislative Research Service
Room 2520, Whitney Block
99 Wellesley Street West
Toronto, Ontario M7A 1A9

(416) 325-3675
(416) 325-3637
(416) 325-3696 Fax

Service de recherches
Bureau 2520, édifice Whitney
99, rue Wellesley ouest
Toronto (Ontario) M7A 1A9

(416) 325-3675
(416) 325-3637
téléc. : (416) 325-3696

ISSN 0835-0299

**THE EVOLUTION OF
THE OFFICE OF THE ASSEMBLY**

Current Issue Paper 108

Revised by:

David Pond
Research Officer
Legislative Research Service

June 1995



The Legislative Research Service is a branch of the Ontario Legislative Library which provides confidential non-partisan research analysis to Members of all parties of the Legislative Assembly and to legislative committees.

Originally Prepared by:


David Pond
Research Officer
Legislative Research Service

November 1990

October 1990

Contents

INTRODUCTION	1
THE ADMINISTRATION OF THE LEGISLATURE	1
Background	1
The Speaker and the Office of the Assembly	2
The Board of Internal Economy	2
The Legislative Precinct	4
The Staff of the Office of the Assembly	5
SUPPORT SERVICES FOR MEMBERS	6
For Further Reading	8
Appendix One	Order in Council 3195/78
Appendix Two	The Administrative Structure of the Office of the Assembly
Appendix Three	Updated Memorandum of Understanding between the Ministry of Government Services and the Office of the Assembly
Appendix Four	Order in Council 957/90



Digitized by the Internet Archive
in 2022 with funding from
University of Toronto

<https://archive.org/details/31761115500738>

INTRODUCTION

The Office of the Assembly, the administrative arm of the Legislative Assembly of Ontario, was established April 1, 1974. Since that time, there have been a number of significant changes in its organization and administration. It is now managed by a professional staff responsible to the Speaker and the Board of Internal Economy. Staff of the Office of the Assembly are not civil servants, the Office itself is not a Ministry of the Government of Ontario and, indeed, the Government has no authority over its policies and operations.

The formal independence of the Office of the Assembly was confirmed by the signing of a Memorandum of Understanding in which the Government of Ontario recognized the authority of the Speaker over the Legislative Precinct. The Office provides a high level of professional and administrative support services to Members of the Legislature.

This paper briefly describes these developments. Included as appendices are the Orders in Council and the Memorandum of Understanding which officially provide for the independent status of the Office of the Assembly, and an organization chart depicting its administrative structure.

THE ADMINISTRATION OF THE LEGISLATURE

Background

The Office of the Assembly has its origins in the recommendations of the Ontario Commission on the Legislature (popularly known as the Camp Commission after its chairman, Dalton Camp). The Camp Commission was appointed in 1972 by the Progressive Conservative Government to review the operation and effectiveness of the Ontario Legislature. In its Second Report, released in December 1973, the Commission suggested that the administration of the Legislative Assembly had not developed along lines consistent with the ideals of parliamentary democracy. It offered a series of recommendations designed to strengthen the independence of the Legislature from the Government and modernize its administration.

The substance of the Commission's recommendations was adopted in an amendment to the *Legislative Assembly Act* in 1974. This amendment created the Office of the Assembly and the Board of

Internal Economy. A 1978 Order in Council (O.C. 3195/78) passed pursuant to the Act, and a 1988 Memorandum of Understanding (subsequently updated) between the Speaker of the Legislative Assembly and the then Minister of Government Services, which was confirmed on April 20, 1990 by Order in Council (O.C. 957/90), ensured the formal independence of the Legislature. (See the Appendices.)

The following briefly describes the structure and operation of the Office of the Assembly.

The Speaker and the Office of the Assembly

As is fitting under a system of responsible government whereby the Executive is accountable to the Legislature, the Office of the Assembly is separate and distinct from the Government of Ontario. The Office hires its own staff, formulates its own administrative policies and controls its own budget. The head of the Office is the Speaker of the Legislature.

The Speaker, who is elected by the Legislature, presides over its debates and is the guardian of Members' historical rights and privileges. He or she receives the title of 'Honourable', and is fourth in official precedence after the Lieutenant Governor, the Premier and the Chief Justice of Ontario. The Speaker is responsible for Legislative Assembly policy and operations, including security; and has jurisdiction over the Legislative Precinct (which now includes the Legislative Building, the first three floors of the Whitney Block as well part of the basement in the Whitney Block, and the tunnel connecting the Whitney Block to the Legislative Building).

The Board of Internal Economy

The Speaker chairs the Board of Internal Economy, which is responsible for the financial management of the Assembly. In addition to the Speaker, the Board is composed of three Cabinet Ministers and one Member from each of the three party caucuses. The minutes of its meetings are made public. The Office of the Assembly and the Board of Internal Economy are exempt from the *Freedom of Information and Protection of Privacy Act*.

Among the other responsibilities of the Board are the following:

- ▶ to approve the organization and administrative policies of the Office of the Assembly;
- ▶ to advise and give direction on any matter the Board considers necessary for the operation of the Office of the Assembly;
- ▶ to determine the allowances of the party caucuses;
- ▶ to establish and review all matters related to allowances and services for the Members of the Legislature; and
- ▶ to approve actions taken by the Speaker regarding matters affecting Assembly employees.

The Board scrutinizes and authorizes the estimates of the Office of the Assembly. The Office is financed by the Legislative Assembly Fund, which is separate and distinct from the Consolidated Revenue Fund. The Speaker is formally responsible for all disbursements from the Legislative Assembly Fund.

The Board also scrutinizes the financial estimates of those offices which serve the Members of the Legislature. Those offices are:

- ▶ the Office of the Chief Election Officer;
- ▶ the Office of the Commission on Election Finances;
- ▶ the Office of the Conflict of Interest Commissioner;
- ▶ the Office of the Environmental Commissioner;
- ▶ the Office of the Information and Privacy Commission;
- ▶ the Office of the Ombudsman; and
- ▶ the Office of the Provincial Auditor.

Once the estimates are approved by the Board, they are sent to the Minister of Finance for inclusion in the Government Estimates tabled in the Legislature by the Chair of the Management Board of Cabinet.

As the organization chart reproduced as the second Appendix shows, the Clerk of the Legislative Assembly is the principal officer of the House. He or she is appointed by the Lieutenant Governor in Council (the Cabinet), at the request of the Speaker acting on the recommendation of the Standing Committee on the Legislative Assembly. The Clerk chairs the Management Advisory Committee, composed of the Executive Director of the Legislative Library, the Executive Director of Assembly Services, the Controller and, *ex officio*, the Speaker. This Committee reviews all matters relating to the Office of the Assembly for the consideration of the Board of Internal Economy and ensures that all pertinent material is available for the benefit of the Board. The Clerk is responsible for reporting the recommendations of the Management Advisory Committee to the Board and for ensuring that the directives of the Board are carried out.

The Legislative Precinct

The Camp Commission argued that the independence of the Legislature from the Executive would be incomplete as long as the Government physically controlled the precincts of the Legislature. The Office of the Assembly achieved control over the Legislative Building and its precincts with the signing of a Memorandum of Understanding with the then Minister of Government Services in the fall of 1988 (see Appendix Three). The Memorandum of Understanding was confirmed by an Order in Council (O.C. 95/90), dated April 20, 1990. Under the terms of this Memorandum (which was updated in October 1992), the Government recognized the control of the Speaker over the Legislative Precinct, which is defined as encompassing the entire Legislative Building, the grounds bounded on the east by Queen's Park Crescent East, on the north by Wellesley Street West and on the west by Queen's Park Crescent West, the first three floors of the Whitney Block, part of the Whitney Block's basement, and the tunnel connecting the Whitney Block to the Legislative Building. The Government also agreed that the Office of the Premier, the Cabinet Office, the Office of the Lieutenant Governor and the Office of the Legislative Counsel could not expand the space they currently occupy in the Legislative Precinct without the consent of the Office of the Assembly. Finally, the then Ministry of Government Services and the Office of the Assembly agreed that the former would provide certain specified services to the clientele of the Assembly. It is important to point out that under the Memorandum of Understanding the Office of the Assembly is not obligated to use the services of the Ministry but is entitled to select whichever supplier is most convenient.

When the Ministry of Government Services was disbanded in 1993, the building maintenance services supplied to the Assembly became the responsibility of Management Board Secretariat within Management Board of Cabinet. Responsibility for these services has been transferred to the Ontario Realty Corporation, which was established under the terms of the *Capital Investment Plan Act, 1993*. The Corporation became operational as of February 1, 1995. At time of writing (June 1995), the Memorandum of Understanding between the old Ministry of Government Services and the Office of the Assembly is under review. It will be revised to reflect the Assembly's relationship with the Corporation.

The MOU is administered by the Facilities Management Branch of the Assembly Services Division of the Office of the Assembly. In fiscal

year 1992-93 the Branch relocated two sections of the Legislative Library - Technical Services and the Press Clipping Service - from their offices in downtown Toronto to locations in the Whitney Block. With this move, all operations of the Office of the Assembly are housed within the Legislative Precinct.

As noted above, the Speaker is responsible for security within the Legislative Precinct. He or she acts in these matters through the Sergeant-at-Arms. In November 1992 the Office of the Assembly signed a Memorandum of Understanding with the Ministry of the Solicitor General for the provision of security services in the Legislative Precinct. The Legislative Security Service is comprised of officers from the Ontario Provincial Police and the Ontario Government Protective Service.

The Speaker is also responsible for the allocation of space within the Legislative Precinct. After each election, he or she consults with representatives of the political parties which have won seats in the Assembly about the allocation of space for their Members and staff within the Precinct. A long term plan for the usage of space in the Legislative Building itself is contained in the Restoration Master Plan approved by the Special Committee on the Parliamentary Precinct, which tabled its report entitled *Restoration Proposals for the Parliament Building* in the Legislature on June 20, 1991.

The Staff of the Office of the Assembly

Subject to the approval of the Board of Internal Economy, the Speaker is responsible for the terms and conditions of all employees of the Office of the Assembly, including their job classifications and benefits. Employees of the Office, both its permanent public servants and the political staff hired by Members and the party caucuses, are not members of the Ontario Public Service and do not come under the jurisdiction of the Government of Ontario. The Office's Human Resources Branch is responsible for the initial formulation of personnel policies for Office employees, which must then be approved by the Management Advisory Committee before they are submitted to the Board of Internal Economy. In adopting such policies the Board may take into consideration the classifications employed within the Ontario Public Service but is in no way obligated to follow them.

The Office of the Assembly provides a global support staff allowance to each Member, which funds the hiring of staff for a Member's constituency and Queen's Park offices. The salary classifications and

job descriptions for positions in these offices are established by the Board of Internal Economy. In addition, the Office provides various benefits to Members' constituency and caucus employees on the same terms as to the permanent employees. Support staff, however, are not employees of the Office of the Assembly. It should be pointed out that the New Democratic Party has collective agreements with its caucus and constituency staff which supersede the personnel policies adopted by the Board. The hiring of support staff and the establishment of individual employee salary rates are the responsibility of the Members themselves. There are no restrictions on the number of staff that a Member may hire out of the global staff allowance.

SUPPORT SERVICES FOR MEMBERS

The Members of the Legislative Assembly are provided with a range of services to assist them in their duties as legislators and representatives of their constituents.

Each Member, except for Cabinet Ministers and Parliamentary Assistants, receives an office in the Legislative Precinct with the appropriate furnishings, paid for by the Office of the Assembly. The Office also pays for the Members' postal and telephone charges. Each Member is entitled to financial support for one or more constituency offices. Each Member is allowed to publish three constituency newsletters per year, paid for by the Office of the Assembly. These mailings are intended to give Members a forum for informing their constituents about provincial politics; however, their content must be non-partisan in nature.

The Office of the Assembly also provides funding for the parties' caucus research staff and their leaders' support staff. Money is allocated on the basis of caucus size.

The Clerk of the Legislative Assembly is the principal authority on the law, practices and privileges of the Legislative Assembly. The advice of the Clerk and Clerk's Assistant on these matters is available not only to the Speaker and other presiding officers but also to all Members of the Legislature. The committee clerks are responsible for providing procedural and administrative support to the standing and select committees and for providing advice to the Members on questions of procedure affecting the committees. Each committee clerk is responsible for the overall administrative operation of the committee, including advising Members of the committee on its agenda, arranging

for the attendance of witnesses, and preparing the budget and monitoring the annual financial requirements of the committee.

The Clerk of the Legislative Assembly is also responsible for preparing the official *Journals* of the Legislative Assembly, the Interpretation and Translation Service which provides simultaneous translation of all proceedings in the Chamber, the Hansard Reporting Service which provides the official published record of the proceedings of the House and its committees, and for the Broadcast and Recording Service which operates the Ontario Legislative Television System (ONT.PARL.) and produces gavel-to-gavel television coverage of the House and selected committee meetings for broadcast throughout Ontario. Under the terms of the *Members' Conflict of Interest Act*, the Office of the Clerk is required to maintain for public inspection the disclosure statements filed by every Member of the Assembly and of the Executive Council.

The other senior officers of the Office of the Assembly — the Executive Director of the Legislative Library, the Controller, and the Executive Director of Assembly Services — are appointed by the Speaker on the recommendation of the Standing Committee on the Legislative Assembly.

The Legislative Library is an important source of research and information for Members of the Assembly. The Library's professional staff provides confidential information, reference and research services to the Members and their staff, as well as to senior officers of the Assembly. It has extensive holdings of books, periodicals, newspapers, government publications, reports, microfilms, press clippings and computer databases. The Executive Director of the Legislative Library is a senior officer of the Office of the Assembly and a member of the Management Advisory Committee.

The Legislative Research Service is a branch of the Legislative Library. It provides research analysis to individual Members and to committees of the Assembly. The Service is staffed by research officers with general and specialized expertise in the social sciences, business, public administration, law, humanities, science, land-use and environmental planning, who prepare objective and non-partisan analytical studies.

The Controller is a senior officer of the Assembly, a member of the Management Advisory Committee and Secretary to the Board of Internal Economy. The Controller is responsible for financial administration including the preparation, review and implementation

of the Estimates of the Office of the Assembly; for personnel and human resources functions; for the provision of information technology for Members and their staff; and for the purchase of supplies and equipment.

The Executive Director of Assembly Services is also a senior officer of the Assembly and a member of the Management Advisory Committee, and is responsible for the overall administration of accommodation and building services for the Legislative Precinct. This office provides restoration and renovation services as well as food and beverage services in the Legislative Building and is also responsible for the implementation of security in the Legislative Precinct and for the administration of the Interparliamentary and Public Relations Branch.

Members of the Assembly also have available to them the services of the legislative drafters in the Office of the Legislative Counsel. Though the Chief Legislative Counsel and his/her staff are employees of the Ministry of the Attorney-General and not the Office of the Assembly, the Standing Orders of the Legislature require them to provide confidential assistance to Members, primarily in the drafting of private Members' bills, and to the committees of the Assembly.

In addition to the above, a number of other services funded by the Office of the Assembly are available to Members. These include French language training, translation services, dining facilities in the Legislative Building and health services. Management Board Secretariat coordinates the use of a media studio in the Legislative Building which Members can use to tape broadcasts for distribution to local radio and television outlets.

FOR FURTHER READING.

The Office of the Assembly publishes the *Guide to Members' Allowances and Services and Members' Support and Caucus Staff*. The Guide, which is issued in loose-leaf format and updated as required, contains a chapter describing in detail the role and responsibilities of the divisions of the Office of the Assembly.

Appendix One

Order in Council 3195/78

To The Honourable

Pauline M. McGibbon, O.C., B.A., LL.D., D.U.

Lieutenant Governor of the Province of Ontario

Report of a Committee of the Executive Council
on Matters of State

May it please Your Honour

The Committee of Council have had under consideration the report of the Honourable the Minister of Government Services, wherein he states that,

WHEREAS, the Crown in Right of Ontario is the owner of the Legislative Building;

AND WHEREAS, subsection 1 of section 93 of the Legislative Assembly Act, R.S.O. 1970, c. 240, as amended, provides, inter alia, that such parts of the Legislative Building as may be designated by the Lieutenant Governor in Council shall be under the control of the Speaker;

AND WHEREAS, by an Order-in-Council Number 131/75, dated the 5th day of January, 1975, and by Order-in-Council Number 3078/78 dated the 25th day of October, 1978, certain parts of the Legislative Building were designated to be under the control of the Speaker;

AND WHEREAS, it is now deemed desirable to revoke said former designations and to replace them with new designations, effective November 8, 1978;

AND WHEREAS, the Speaker has consented to same;

The Honourable the Minister of Government Services therefore recommends that effective November 8, 1978:

a) Order-in-Council Number 131/75 dated the 15th day of January, 1975; and Order-in-Council Number 3078/78 dated the 25th day of October, 1978 be revoked, and,

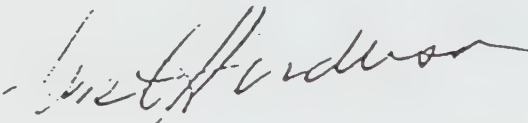
b) those areas which are shaded in light blue on the attached Ministry of Government Services drawings numbered LB-B, LB-1, LB-2 LB-3, LB-4, and LB-5, all dated the 3rd day of November, 1978, be designated pursuant to the said Act and be under the control of the Speaker.

The Committee of Council concur in the recommendation of the Honourable the Minister of Government Services, and advise that the same be acted on.

Respectfully submitted,

8th November, 1978.


Deputy C.E.C.


Chairman.

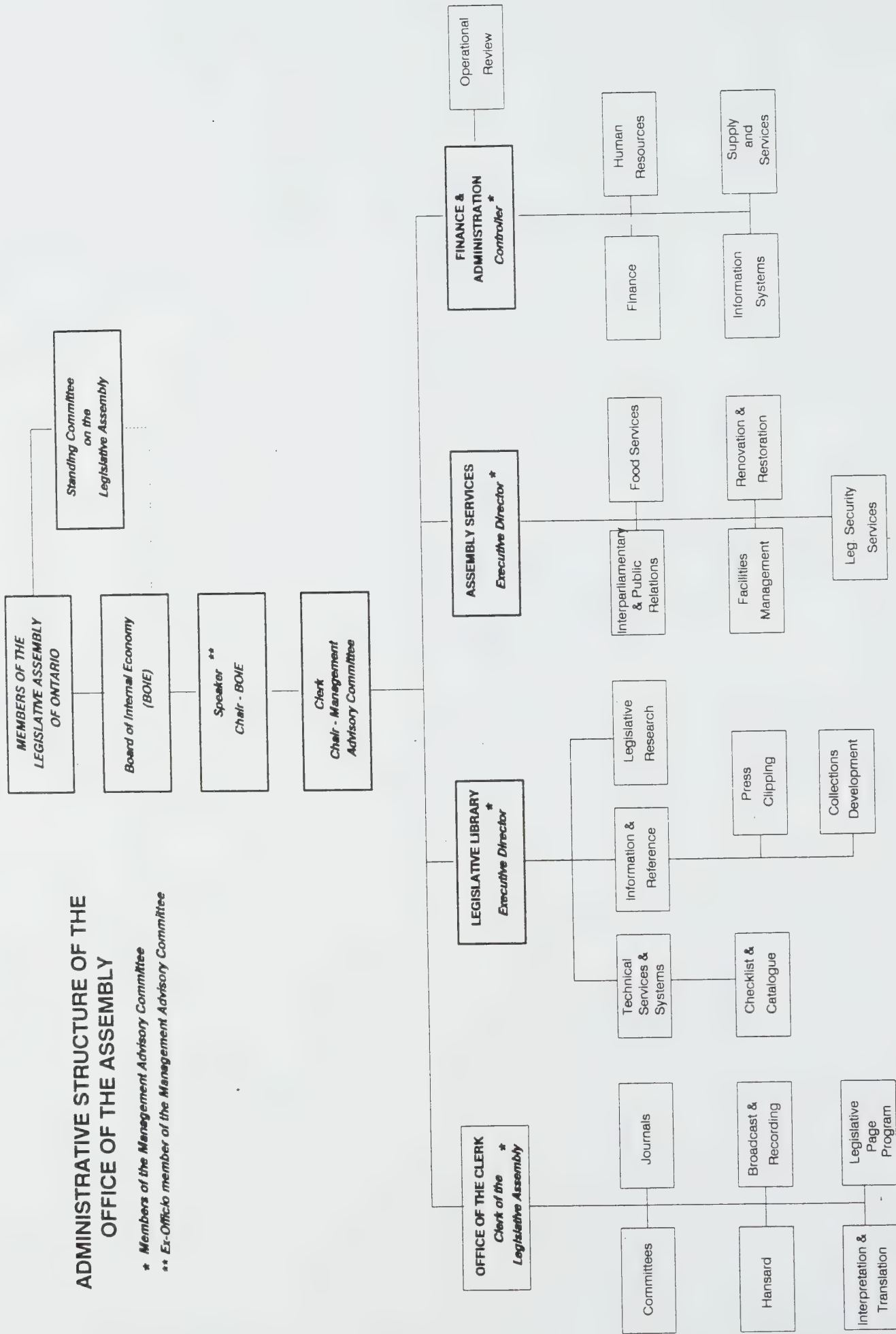
Appendix Two

The Administrative Structure of the Office of the Assembly

ADMINISTRATIVE STRUCTURE OF THE OFFICE OF THE ASSEMBLY

* *Members of the Management Advisory Committee*

** *Ex-Officio member of the Management Advisory Committee*



Appendix Three
Updated Memorandum of Understanding between
the Ministry of Government Services and
the Office of the Assembly

MEMORANDUM OF UNDERSTANDING
between
THE MINISTRY OF GOVERNMENT OF SERVICES
and
THE OFFICE OF THE ASSEMBLY

CONTENTS

1. Introduction
2. Legislative Precinct and Clientele
3. Services in the Legislative Building
4. Services in the Whitney Block
5. Service Arrangements
6. Implementation
7. Schedules

Revised: October 15, 1992

MEMORANDUM OF UNDERSTANDING

BETWEEN

Her Majesty The Queen In Right of Ontario
As Represented By the Minister of Government Services
(the Ministry)

- and -

The Speaker For and On Behalf of
The Office of the Assembly
(Assembly)

1. INTRODUCTION

- 1.1 This Memorandum of Understanding supersedes the earlier agreement dated August 29, 1988, between the Ministry and the Assembly which defines their respective responsibilities in the delivery of services to the occupants and clientele of the Legislative Precinct.
- 1.2 By Order in Council 957/90, the Assembly has control of the Legislative Precinct and the grounds of the Legislative Building.
- 1.3 By Statute, the Ministry has control over the Whitney Block.
- 1.4 The Ministry provides a full range of services for occupants in its buildings and offers similar services to the Assembly.

- 1.5 In the event of a conflict between this Memorandum of Understanding and a statute or regulation, the statute or regulation will apply.
- 1.6 The Ministry and the Assembly will review this Memorandum of Understanding at the request of either party.
- 1.7 This Memorandum of Understanding may be amended by the Ministry and the Assembly only by mutual consent.
- 1.8 This Memorandum of Understanding will take effect with the signed approval of the Minister of Government Services, the Speaker, the Treasury Board and the Board of Internal Economy. Upon such approval, the Speaker may table the Memorandum of Understanding in the Legislative Assembly.

2. LEGISLATIVE PRECINCT AND CLIENTELE

- 2.1 The Legislative Precinct, in physical terms, encompasses the entire Legislative Building, the grounds bounded on the east by Queen's Park Crescent East, on the north by Wellesley Street West and on the west by Queen's Park Crescent West; the tunnel connecting the Legislative Building to the Whitney Block; and first, second, and third floors, and part of the basement of the Whitney Block.
- 2.2 The Offices of the Premier, Cabinet Office, the Office of the Lieutenant Governor are part of the clientele of the Assembly while they occupy space in the Legislative Precinct, but are not entitled to occupy space additional to that now occupied by them in the Legislative Building without the consent of the Assembly.

3. SERVICES IN THE LEGISLATIVE BUILDING

- 3.1 The Assembly provides operational services as shown on Schedule "A" for the Office of the Assembly, the Premier's Office, the Cabinet Office and the Office of the Lieutenant Governor.
- 3.2 The Ministry will provide those services outlined in Schedule "B" for occupants of the Legislative Building.

4. SERVICES IN THE WHITNEY BLOCK

- 4.1 The Ministry will provide those services as outlined in Schedule "C", to occupants within the space allocated to the Assembly.
- 4.2 The Ministry will provide all capital works and repair, operation and maintenance to the building structures and operating systems in the Whitney Block.
- 4.3 The Assembly may make non-structural changes to its space in the Whitney Block but all alterations that impact on the building structures or operating systems, as determined by the Ministry, must have prior approval of the Ministry.
- 4.4 The Ministry will provide space in the Whitney Block to the Assembly as described on the attached floor plans (Schedule "D") excluding space associated with building structures and/or systems on:
- 1st Floor
 - 2nd Floor
 - 3rd Floor
 - Part of basement.

- 4.5 Basement space in the Whitney Block will be allocated to the Assembly when available. However, space will be allocated based on the needs of the Assembly and will be negotiated/reviewed periodically by both parties and reflected in a service agreement. The maximum amount of space will be limited by their proportionate occupancy of the building.
- 4.6 The Assembly will be entitled to a percentage of the Queen's Park Complex underground parking which is assigned to the Whitney Block; this percentage will be based on their proportionate occupancy of the building. Should the Assembly occupy the entire Whitney Block, the maximum entitlement would be 133 spaces.

5. SERVICE ARRANGEMENTS

- 5.1 Should any elements or offices of the Office of the Premier, the Cabinet Office, or the Office of the Lieutenant Governor cease to occupy space that is in the Legislative Building, or space that is allocated to the Assembly in the Whitney Block, the services provided by the Assembly will cease.
- 5.2 The Assembly will prepare service standards that upon acceptance by the Ministry, will be attached to this MOU as Schedule "E". Changes in service costs arising from the implementation of these standards, or subsequent revisions to them, will require the prior approval of the Assembly.
- 5.3 The Assembly may request MGS to provide design services, carry out repairs and make capital improvements to the Legislative Building on a cost recoverable basis.
- 5.4 Any listed services set out in the attached schedules "B" and "C" that the Ministry delivers as agent of the Assembly will be delivered on a cost recoverable chargeback basis to the Assembly.

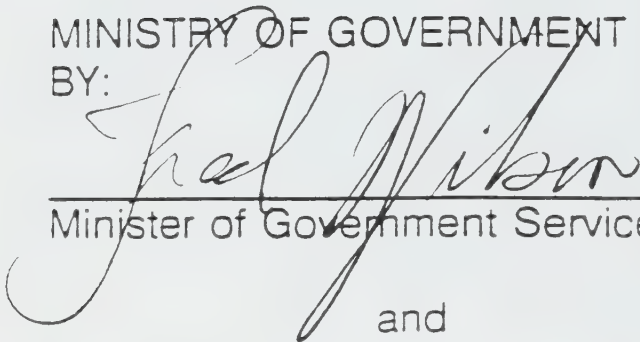
- 5.5 Revenues from parking spaces allocated to the Assembly in the Whitney Block will accrue to the Assembly.
- 5.6 Ministry expenses incurred in repairing, operating or maintaining the Whitney Block structures or systems will be shared on a pro-rata basis with the Assembly. In order to meet the financial planning and decision making needs of the Assembly, the Ministry will provide detailed budget estimates annually for such work. All such expenses for the Assembly, will require prior approval by the Board of Internal Economy.
- 5.7 The Ministry will continue to occupy those areas in the Legislative Precinct necessary to effectively provide services to the Legislative Precinct. These will include all areas presently occupied but may be changed or re-assigned by mutual consent of the Ministry and the Assembly.
- 5.8 Services provided in the Legislative Precinct by the Ministry and/or other Ministries for the Office of the Premier, the Cabinet Office and the Office of the Lieutenant Governor, are outlined in Schedule "F".
- 5.9 In carrying out their obligations under the Memorandum of Understanding, the parties shall comply with all construction or safety related legislation. For greater certainty, the parties agree that the Building Code Act, the Occupational Health and Safety Act and the Electrical Code are included in the above construction or safety related legislation.

6. IMPLEMENTATION

This Memorandum of Understanding shall take effect as of the
day of 1992.

MINISTRY OF GOVERNMENT SERVICES

BY:


Minister of Government Services

and

OFFICE OF THE ASSEMBLY

BY:


Speaker of the Legislative Assembly

Approved by the Treasury Board of Cabinet

on the _____ day of _____, 1992.

Secretary

Approved by the Board of Internal Economy

on the _____ day of _____, 1992.

Secretary

SCHEDULE "A"

SERVICES PROVIDED DIRECTLY TO CLIENTELE OF THE ASSEMBLY BY THE ASSEMBLY IN THE LEGISLATIVE PRECINCT

- a. Telephone/Duress Alarm
- b. Parking Allocation
- c. Accommodation Planning
- d. Alterations
- e. Repairs
- f. Capital Improvements/Restoration Project
(Legislative Building)

SCHEDULE "B"

SERVICES PROVIDED BY THE MINISTRY OF GOVERNMENT SERVICES IN THE LEGISLATIVE BUILDING ON BEHALF OF THE ASSEMBLY

- a. Co-ordinating Moves
- b. Usher & Messenger Services
- c. Parking Enforcement
- d. Co-ordination of Special Events
- e. Media Studio
- f. Housekeeping
- g. Legislative Mailroom
- h. Grounds Maintenance & Plant Services
- i. Building Operation, Maintenance & Trades
- j. Advisory and Consulting Services

SCHEDULE "C"

SERVICES PROVIDED BY THE MINISTRY OF GOVERNMENT SERVICES IN THE WHITNEY BLOCK ON BEHALF OF THE ASSEMBLY

- a. Co-ordinating Moves
- b. Usher & Messengers
- c. Parking Enforcement
- d. Co-ordination of Special Events
- e. Media Studio
- f. Housekeeping
- g. Legislative Mailroom
- h. Plant Services
- i. Building Operation, Maintenance & Trades
- j. Repairs
- k. Capital Improvements
- l. Advisory and Consulting Services



OFFICE SPACE ALLOCATED TO THE OFFICE OF THE ASSEMBLY.

NOTE:

ALL MECHANICAL AND ELECTRICAL SERVICE AREAS REMAIN UNDER THE JURISDICTION OF THE MINISTRY OF GOVERNMENT SERVICES.

SCHEDULE 3

MINISTRY OF GOVERNMENT SERVICES			
PROJECT: SPACE ALLOCATION			
LOCATION: WHITNEY BLOCK, BASEMENT FLOOR PLAN			
DWG. BY: LM	CR'D BY:	APP. BY:	DATE: AUGUST 1982



ALL OFFICE SPACE ON THE FIRST FLOOR ALLOCATED TO THE OFFICE OF THE ASSEMBLY.

NOTE:

ALL MECHANICAL AND ELECTRICAL SERVICE AREAS REMAIN UNDER THE JURISDICTION OF THE MINISTRY OF GOVERNMENT SERVICES.

MINISTRY OF GOVERNMENT SERVICES

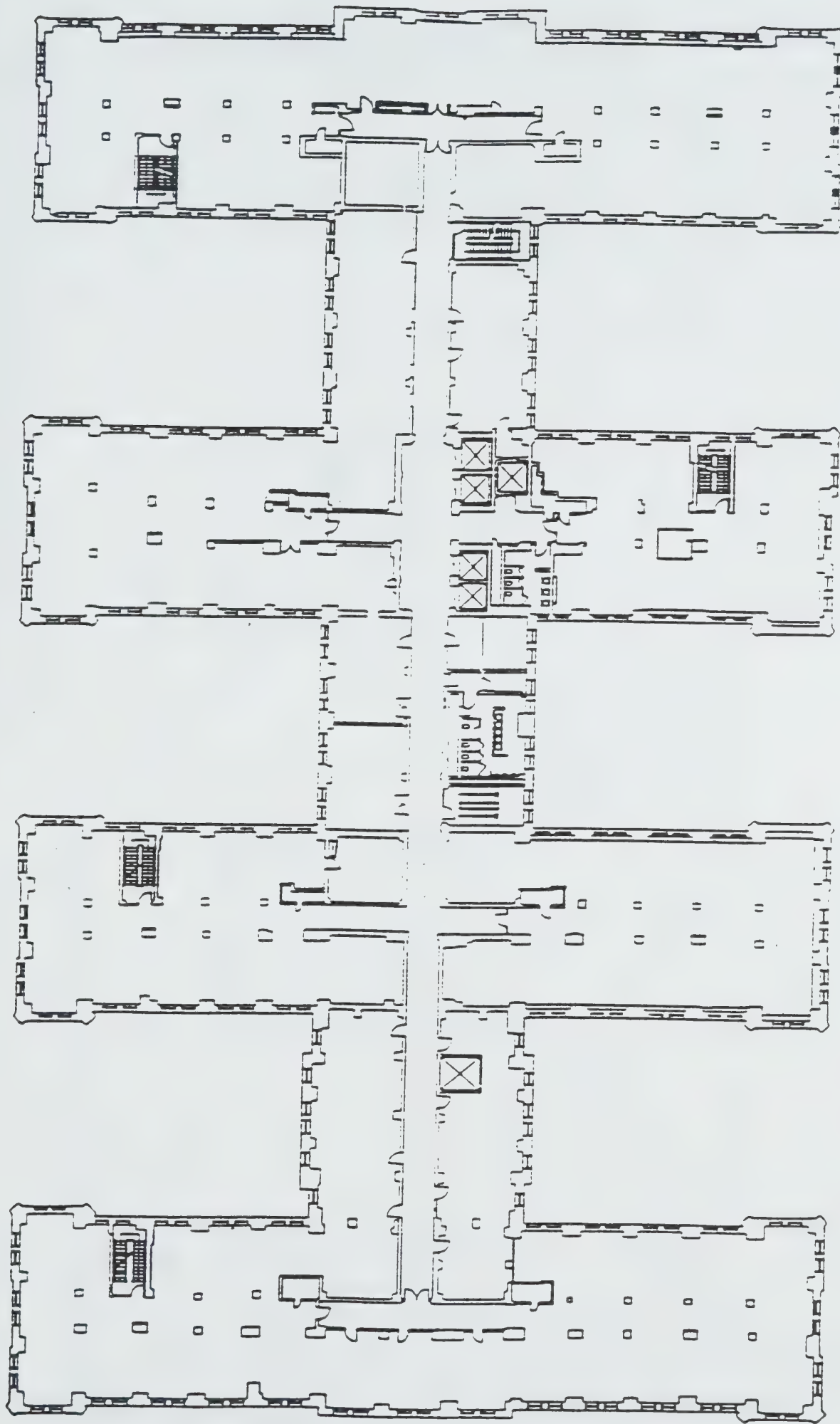
PROJECT: SPACE ALLOCATION

LOCATION: WHITNEY BLOCK, 1ST FLOOR PLAN

DWG. BY: LM CK'D BY:

DATE: AUGUST 1983





ALL OFFICE SPACE ON THE THIRD FLOOR ALLOCATED TO THE OFFICE OF THE ASSEMBLY.

NOTE:

ALL MECHANICAL AND ELECTRICAL SERVICE AREAS REMAIN UNDER THE JURISDICTION OF THE MINISTRY OF GOVERNMENT SERVICES.

MINISTRY OF GOVERNMENT SERVICES

PROJECT: SPACE ALLOCATION

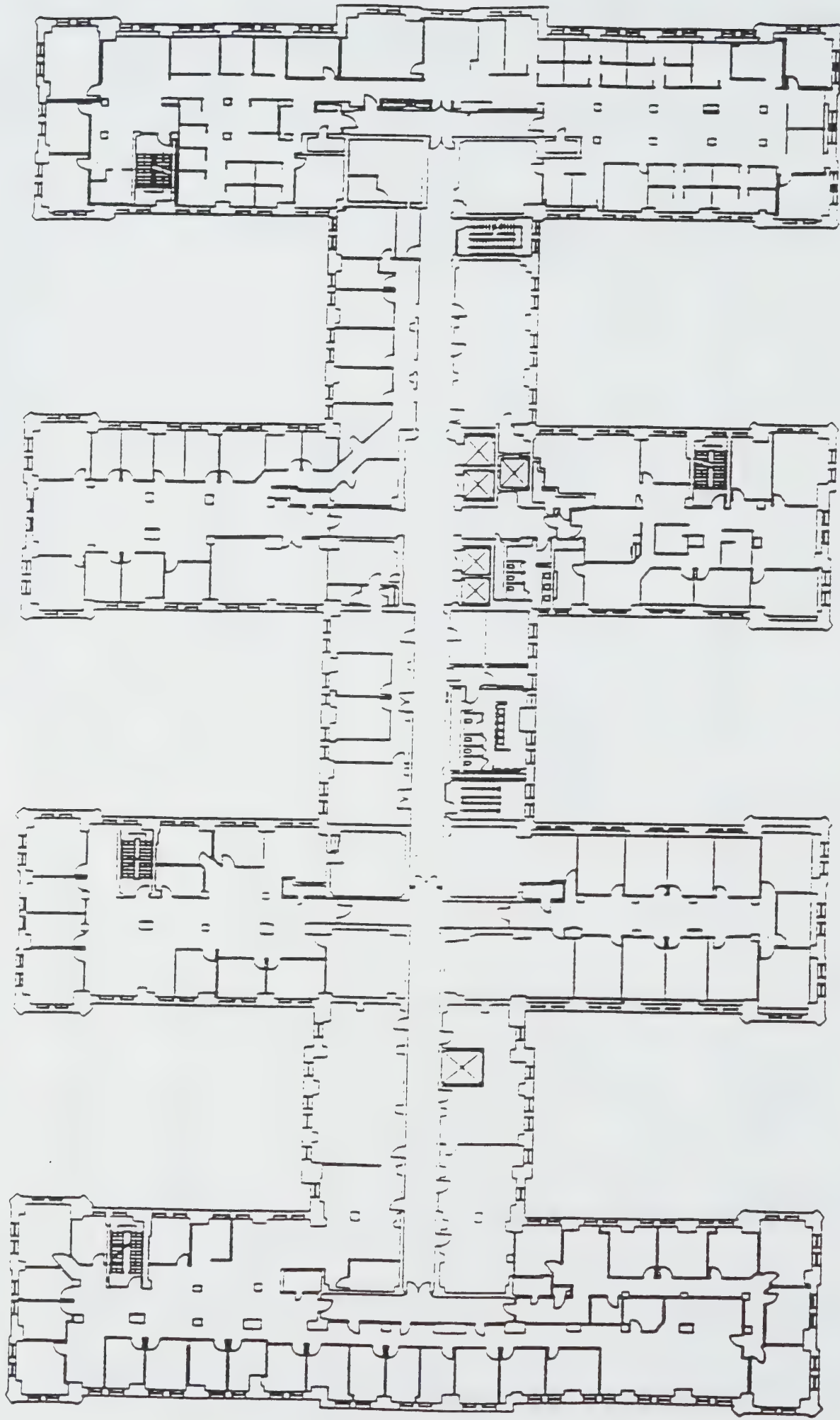
LOCATION: WHITNEY BLOCK, 3RD FLOOR PLAN

DWG. BY: J. W. C. DATE: AUGUST 1983



ONTARIO





ALL OFFICE SPACE ON THE SECOND FLOOR ALLOCATED TO THE OFFICE OF THE ASSEMBLY.

NOTE:

ALL MECHANICAL AND ELECTRICAL SERVICE AREAS REMAIN UNDER THE JURISDICTION OF THE MINISTRY OF GOVERNMENT SERVICES.

MINISTRY OF GOVERNMENT SERVICES

PROJECT: SPACE ALLOCATION

LOCATION: WHITNEY BLOCK, 2ND FLOOR PLAN

DWG. 01114 CK/p BY: DATE: AUGUST 1981



SCHEDULE "E"

SERVICE STANDARDS

(under development)

SCHEDULE "F"

SERVICES DIRECTLY PROVIDED BY THE MINISTRY OF GOVERNMENT SERVICES AND/OR OTHER MINISTRIES FOR THE OFFICE OF THE PREMIER, THE CABINET OFFICE, AND THE OFFICE OF THE LIEUTENANT GOVERNOR IN THE LEGISLATIVE PRECINCT

- a. Acquisition of Furniture and Equipment
- b. Repairs to Office Equipment
- c. Repairs to Furniture
- d. Stationery
- e. Printing Services
- f. Translation Services
- g. Advisory Services

Appendix Four
Order in Council 957/90



Executive Council

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and concurrence of the Executive Council, orders that

WHEREAS in a certain Memorandum of Understanding dated August 29, 1988 and effective October 1, 1988, a copy of which is attached hereto, the Office of the Assembly and the Ministry of Government Services agreed on their respective responsibilities for the delivery of services in the Legislative Precinct, being the entire Legislative Building, the grounds bounded on the east by Queen's Park Crescent East, on the north by Wellesley Street West and on the west by Queen's Park Crescent West, and the first and second floors of the Whitney Block;

AND WHEREAS subsection 2 of section 8 of the Ministry of Government Services Act, R.S.O. 1980, c. 279, as amended, provides inter alia that all property belonging to the Government shall be under the control of the Minister of Government Services except as otherwise provided by the Lieutenant Governor in Council, and subsection 1 of section 94 of the Legislative Assembly Act, R.S.O. 1980, c. 235, as amended, provides inter alia that such parts of the Legislative Building as may be designated by the Lieutenant Governor in Council shall be under the control of the Speaker;

AND WHEREAS it is desirable to provide for control over the premises of the Legislative Precinct in such manner as is consistent with the intent of the said Memorandum of Understanding;

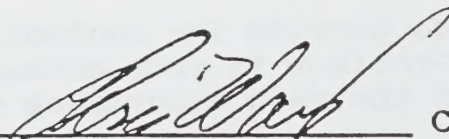
AND WHEREAS by Order in Council numbered O.C. 3195/78, dated the 8th day of November, 1978, certain parts of the Legislative Building were designated to be under the control of the Speaker;

AND WHEREAS on August 29, 1988 the Office of the Premier, the Cabinet Office and the Office of the Lieutenant Governor each occupied space in the Legislative Precinct;

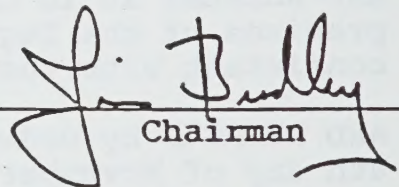
NOW THEREFORE it is recommended that, effective the first day of October, 1988,

- (a) the Legislative Building and all other premises comprising the Legislative Precinct be under the control of the Speaker, subject to the arrangements set out in clause 2.3 of the Memorandum of Understanding hereto attached with respect to the occupancy of space within the Legislative Precinct by the Office of the Premier, the Cabinet Office and the Office of the Lieutenant Governor.
- (b) Order in Council numbered O.C. 3195/78 be revoked.

Recommended


Minister of
Government Services

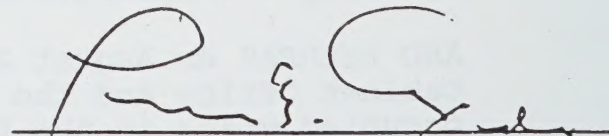
Concurred


Chairman

Approved and ordered

April 20, 1990

Date


Lieutenant Governor

3 1761 11550073 8

